



School Garden Area Checklist

Date:

School:

Garden Area	Standard						
Veggie beds	<ul style="list-style-type: none"> <input type="checkbox"/> Area is labeled. <input type="checkbox"/> Plants are labeled. <input type="checkbox"/> Beds are weeded and straw is covering exposed soil. <input type="checkbox"/> Plants are being adequately watered. <input type="checkbox"/> Plants are spaced according to seed packet and trellised. <input type="checkbox"/> Pest damage is noticed and being addressed. <input type="checkbox"/> Mature plants are being harvested or have a harvest plan. <input type="checkbox"/> Beds are intact; boards are secure and no nails are exposed. <input type="checkbox"/> Soil level is 1-6 inches below height of bed. <input type="checkbox"/> Plants are healthy, abundant, and accessible to students. <input type="checkbox"/> What percentage of beds are planted (<i>circle one</i>)? <div style="text-align: center; margin-top: 10px;"> <table style="margin: auto;"> <tr> <td style="padding: 0 20px;">100</td> <td style="padding: 0 20px;">60</td> <td style="padding: 0 20px;">20</td> </tr> <tr> <td style="padding: 0 20px;">80</td> <td style="padding: 0 20px;">40</td> <td style="padding: 0 20px;">0</td> </tr> </table> </div>	100	60	20	80	40	0
100	60	20					
80	40	0					
Herb garden	<ul style="list-style-type: none"> <input type="checkbox"/> Area is labeled. <input type="checkbox"/> Plants are labeled. <input type="checkbox"/> Plants are healthy, abundant, and accessible to students. <input type="checkbox"/> Plants are being adequately watered. <input type="checkbox"/> Clear differentiation between walkway and beds. <input type="checkbox"/> Garden is weeded and mulch is covering exposed soil. 						
Pollinator garden	<ul style="list-style-type: none"> <input type="checkbox"/> Area is labeled. <input type="checkbox"/> Plants are labeled. <input type="checkbox"/> Plants are healthy, abundant, and accessible to students. <input type="checkbox"/> Plants are being adequately watered. <input type="checkbox"/> Necessary pruning is being done. <input type="checkbox"/> Clear differentiation between walkway and beds. <input type="checkbox"/> Garden is weeded and mulch is covering exposed soil. 						
Shed	<ul style="list-style-type: none"> <input type="checkbox"/> Structure is in good condition- no water is entering and doors close properly. <input type="checkbox"/> Shed has a functioning lock. <input type="checkbox"/> Tools and materials are organized, clean, and properly stored. 						
Signage	<ul style="list-style-type: none"> <input type="checkbox"/> Each garden area has an age-appropriate sign. <input type="checkbox"/> Signs are solidly displayed, and in good shape. <input type="checkbox"/> Entrance has a sign. 						
Paths	<ul style="list-style-type: none"> <input type="checkbox"/> Paths are clearly established, mulched, and free of weeds. <input type="checkbox"/> Paths are flat and connect appropriate garden elements. 						
	<ul style="list-style-type: none"> <input type="checkbox"/> Area is labeled. 						

<p>Trees</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Trees are labeled. <input type="checkbox"/> Trees are appropriately pruned. <input type="checkbox"/> Trees are weeded, and no vines are growing up the trunks. <input type="checkbox"/> Mulch surrounds base of trees. <input type="checkbox"/> Trees are receiving 5 gallons of water/wk. <input type="checkbox"/> Any diseases are being monitored and treated. <input type="checkbox"/> Fruit, when necessary, is covered with bird netting until ready to harvest.
<p>Perennial berries</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Area is labeled. <input type="checkbox"/> Plants are labeled. <input type="checkbox"/> Plants are healthy, abundant, and accessible to students. <input type="checkbox"/> Plants are being adequately watered. <input type="checkbox"/> Clear differentiation between walkway and beds. <input type="checkbox"/> Garden is weeded and mulch is covering exposed soil. <input type="checkbox"/> Canes are being properly pruned.
<p>Outdoor classroom</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Seating is clean, stable, and painted. <input type="checkbox"/> Chalkboard is clean, stable, and in good shape. <input type="checkbox"/> Chalk and eraser are properly stored.
<p>Compost area</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Area is labeled. <input type="checkbox"/> Maintenance plan exists. <input type="checkbox"/> Decomposing pile is regularly flipped. <input type="checkbox"/> Piles are being watered to maintain moisture level of wrung-out sponge. <input type="checkbox"/> There is space for garden waste, and plant pieces are 6" or shorter. <input type="checkbox"/> Area around compost bins is clear of trash and debris. <input type="checkbox"/> Any rodent infestation is noted and an action plan is being followed.
<p>Seating area</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Benches are stable. <input type="checkbox"/> Paint looks fresh and even. <input type="checkbox"/> Area receives adequate shade. <input type="checkbox"/> Area is easy to access.
<p>Entrance/ fence</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Entrance is clearly marked and inviting. <input type="checkbox"/> Gate can be open and closed as desired. <input type="checkbox"/> Gate can be locked if desired, and lock is functional. <input type="checkbox"/> Weeds are removed from fences.
<p>Water/ irrigation</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Water source is accessible. <input type="checkbox"/> Hose is in good shape with functioning nozzle. <input type="checkbox"/> Hose is neatly stored when not in use. <input type="checkbox"/> Key, if needed, is accessible.
<p>Grounds</p>	<ul style="list-style-type: none"> <input type="checkbox"/> All trash is picked up and disposed of. <input type="checkbox"/> Weeds and other garden materials are removed and properly stored. <input type="checkbox"/> All areas of garden are safe and tidy. <input type="checkbox"/> Grass is cut.

How many hours, on average, did you spend on garden maintenance over the last 6 months?
Feel free to break your answer down between different seasons.

Were there any volunteer events over the last 6 months? If so, how many people attended, and how many total volunteer hours were contributed to the garden?

Who organized the event, and where did the volunteers come from?

Notes

Please list any significant changes since the checklist was last completed, suggestions for changes, or any other important information not captured above.
